

# Application Form

## Name of school *(to be attended)*

Name of school

## Child's/Young Person's Details

Surname

Forename(s)

Date of Birth

Address  
*(Road/Street  
including house  
number)*

<input type="text"/>	
<input type="text"/>	
<input type="text"/>	<i>Postcode</i>

Date from which transport is required:

School currently attended:

This application is based on reason of: *(please tick as appropriate)*

- Walking Distance** *(see Note 1 on back page)*
- Medical** *(see Note 2 on back page)*
- Safety** *(see Note 3 on back page)*

Please note the authority's granting of free travel is bound by the operator's/SPT conditions of carriage which as a result of mischievous behaviour may be withdrawn until suitable terms of agreement are reached on future behaviour.

Name of parent/carer \_\_\_\_\_

*(BLOCK CAPITALS)*

Signature of parent/carer \_\_\_\_\_

Date

Home phone  
number

## Data Protection Act

The Council is under an obligation to manage public funds properly. Accordingly information that you provide will be used to ensure all sums due to the Council are paid timeously, e.g. by identifying persons who are non-payers of Council Tax and to improve uptake of Benefits. The information may also be used to prevent and detect fraud. It is also possible that this information may be shared for the same purpose with public bodies, including neighbouring Councils or other organisations, which handle public funds.

**Please complete and return to the School  
or Education and Social Work Services**

# Application Form

## Free School Transport

### NOTES

#### 1. WALKING DISTANCE

Shortest walking route between your home and local school e.g. one mile for primary schools and two miles for secondary schools.

#### 2. MEDICAL

Requests for transport on medical grounds should, in the first instance, be supported by a letter from you GP and this request will then be referred to the schools medical officer who will then arrange to have your child examined.

#### 3. SAFETY

If there is no reasonable safe walking route between your home and the school. Please note that we will make a decision after checking with Land and Environmental Services Roads Section.

#### 4. PLACING REQUESTS

Please note that if your child attends a school by means of a placing request you are responsible for arranging transport to school (other than in certain exceptional circumstances which would include young people affected by secondary school rationalisation in 1998).

When completed, please send this form to the SCHOOL or Executive Director of Education and Social Work Services, Glasgow City Council, Wheatley House, 25 Cochrane Street, GLASGOW G1 1HL

### School use only

Stage number : P/S	
SGED number : 8	
Contact number :	

### Education and Social Work Services use only

Child/Young person reference number:	
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